# KIS International School Reignwood Park

## Job Description: Secondary Teacher - IB Middle Years Programme (MYP), Diploma Programme (DP).

### Position Overview

Teachers at KIS International School Reignwood Park are expected to give the highest possible standard of care and ensure the quality of teaching and learning is commensurate with the world class standards and practices of the IB Middle Years Programme and Diploma Programme.

The Secondary Classroom Teacher ensures students develop the skills, knowledge and attributes they need to excel, not only academically, but also in their personal growth as internationally minded citizens. The Secondary Classroom Teacher is one who loves to engage in collaborative and effective teamwork.

### Academic & Professional Qualifications:

- Bachelor Degree in Education (or equivalent)
- Certification in relevant teaching area
- English as an Additional Language (EAL/ ESL) qualifications or certificates (preferred)
- IB MYP or DP Professional Development (preferred)
- Master's Degree (preferred)

### Skills, Experience, & Attributes Sought:

- At least 2 years of experience teaching in a Secondary School learning environment
- Experience teaching in the IB Middle Years and/or Diploma Programme
- International Teaching experience (preferred)
- Experience and understanding of best practice in differentiation and inclusion
- Values collaboration and teamwork
- Good sense of humour
- Patient, flexible and caring colleague
- Positive outlook on the world
- Strong work ethic

- An understanding and commitment to safeguarding and child protection policies and procedures.

## Key Responsibilities:

*Teaching and Learning:*

- Differentiate classroom instruction to meet student's individual needs, interests and passions.
- Employ an inquiry-based pedagogical approach to teaching and learning that promotes inquiry, agency and the development of creative, reflective and critical thinking skills.
- Empower students to ensure that they develop strong English language skills as well as promoting the importance and development of their home language.
- Explicitly teach approaches to learning skills.
- Provide learning experiences that build on students prior knowledge, understanding and skills.
- Support the development of international-mindedness, global citizenship, and all the attributes of the IB learner profile within the curriculum.
- Use technology as a tool to enhance teaching and learning, developing learners as skilled and knowledgeable digital citizens.
- Employ a range of teaching and learning strategies to promote independent thinking, inquiry and acquisition of subject specific knowledge and skills.
- Promote and foster student reflection as part of the learning experience.
- Foster a stimulating learning environment with high expectations based on understanding and respect.
- Empower students to develop agency and take action ethically.

*Assessment:*

- Develop, implement and review assessments that are effective, meaningful and provide information needed to understand where students are in their learning and what their next steps should be.
- Provide timely, effective feedback that enables students to develop their assessment capabilities, self-monitor and adjust their learning, building self-efficacy, resilience and well-being.
- Formatively and summatively assess (and document) student progress using a variety of assessment tools and strategies.
- Communicate effectively with students, parents and colleagues regarding learning and

assessment i.e reports, portfolios, learning journeys, conferences and interviews etc.
- Manage and maintain student documentation in school platforms i.e. Managebac etc.

*Collaborative Planning*:

- Attend and actively contribute to weekly collaborative planning meetings.
- Work collaboratively with Subject Area Team Leaders, teaching colleagues, MYP and DP*f* Coordinators and other support staff to develop and document teaching and learning experiences using the planner and relevant curriculum documents.
- Contribute to the documentation of minutes and actions of collaborative planning meetings and work together to effectively complete agreed actions and meet deadlines.

*Communication*:

- Demonstrate clear and open communication based on understanding and respect.
- Develop and maintain clear lines of communication with colleagues, parents and the wider school community, utilizing the schools digital tools and software effectively.
- Communicate curriculum, teaching and learning information with families via Managebac.
- Check school email at least twice daily, respond within 24 hours and use professional etiquette when communicating with all members of the school community.

*Community and Culture*:

- Contribute to the development of a vibrant boarding community through participation in supervision and boarding activities as required.
- Participate in professional learning, staff meetings, school and community events as required by the school.
- Participate in and share professional learning experiences that support the school's mission and vision, aligning individual and school goals to foster and support a culture of continuous improvement.
- Contribute to the wider life of the school via the house system, working parties, committees, sports teams, after school activities or other events and/or areas that help to develop a positive school community and culture.
- Possess a positive disposition, model a growth mindset and is optimistic in the face of challenges.
- Provide support, guidance and take action to assist administration and leadership with school improvement initiatives.

- Work to foster strong, trusting and positive relationships between local and expat staff within the school, being respectful and tolerant of cultural differences.

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